



Printer Working Group Plenary Meeting Minutes

Provo Utah
3 December 2003

Submitted by Jerry Thrasher, Lexmark International Inc.

1 Time and Place

The PWG face-to-face meetings were held from December 2-5, 2005 in Provo Utah hosted by Novell. The schedule for the week is listed below.

Day	Working Group
Tuesday (December 2)	WBMM (9:00-5:30 MST)
Wednesday (December 3)	Plenary (8:30-Noon MST) Semantic Model (1:30pm-5:30 MST)
Thursday	PSI (8:30-Noon MST)
	IPPFAX (1:30-3:30 MST), IPP extensions (3:30-5:30 MST)
Friday	Notifications and Discovery BOF (8:30-1:00 MST)

2 Agenda & Schedule

PWG Chariman Harry Lewis started the plenary at 8:30 AM MST (10:30AM EST). The agenda of the meeting was:

- 2004 F2F Meeting Schedule
- Steering Committee Recommendations
- Financial Report
- Project Details and Reports
- PWG Process Document
- IPP vendor support Web Site Update
- New PWG activities

The updated plenary presentation is located at the following url:

ftp://ftp.pwg.org/pub/pwg/general/presentations/PWG_December_2003_Plenary.ppt

or

ftp://ftp.pwg.org/pub/pwg/general/presentations/PWG_December_2003_Plenary.zip

3 Meeting Attendees

Attendee	Company	Email Address
In Person		
Farrell, Lee	Canon	lfarrell@cis.canon.com
Lewis, Harry	IBM	harryl@us.ibm.com
Thrasher, Jerry	Lexmark	thrasher@lexmark.com
Tronson, Ted	Novell	ttronson@novell.com
Wagner, Bill	NetSilicon	wwagner@netsilicon.com
Kentaro, Ide	Epson	Ide.Kentaro@exc.epson.co.jp
Christensen, Jeff	Novell	jrchristensen@novell.com
Regnier, Alain	Ricoh	alain@ussj.ricoh.com
Yang, Yirou	Epson	yirou.yang@eitc.epson.com
Via Telecon		
McDonald, Ira	High North	imcdonald@sharplabs.com
Zehler, Peter	Xerox	pzehler@crt.xerox.com

4 Future Meetings

The following revised 2004 F2F meeting schedule was discussed and proposed.

The current Feb. meeting day planning was discussed.

Currently:

- WBMM (possibly 2 days?)
- Plenary (half day)
- Semantic Model (half day)

It was determined that:

- We should still try to align with Microsoft in Feb. if possible.
- We should try to align with UPNP Steering Committee meeting in March or July if possible.
- We still want to align with the DMTF management TC, possibly in Austin.
- We still want to align with FSG in April in DC.

Week of	Location
Feb (18-20)	Redmond or Mt. View
April(7-9)	Washington DC
May (26-28)	Vancouver or Japan
July (13-16) (w/ UPNP)	NYC
or July(21-23)	Montreal or Boston

September (22-24)	Madison WI
November (17-19)	South Carolina or Austin

5 Steering Committee Recommendations

5.1 Add PWG treasury report to Plenary

(see section 6)

5.2 Consider adding PWG officer (Marketing)

The group discussed adding a PWG Marketing officer to try and evangelize PWG efforts and standards to implementers/vendors. It was decided to try and work up a job scope and description for a PWG Marketing Officer. One probable item in the description is to develop a twice-yearly executive symposium to educate and evangelize PWG efforts to mid/upper-level management within the vendor companies.

Action Item: Chair/Steering Committee will develop and post a job description for a PWG marketing function.

5.3 Issue call for interest for new projects (Discovery, Notifications, IPP, Fonts)

So far, no clear new projects with enough interest to kick off any new working groups have been defined.

5.4 Coordination with other groups/companies in 2004.

The group talked about the groups that it might want to pursue closer coordination with. These groups/companies include: Microsoft, FSG, W3C, OASIS, and DMTF.

Other possibilities include looking at aligning with both consumer printing oriented groups and possibly with even higher end printing oriented groups....

6 PWG Financial Report

Harry Lewis presented the PWG financial report prepared by the ISTO. Copies of these slides may be requested from the PWG chair directly.

One item of note on the report is that the membership list (both charter and other) are out of date from the fact that some of the companies no longer exist or have changed names. And that some member companies are in arrears with respect to PWG dues.

It was decided by the group in attendance that the membership list and web site should be updated and the categories of charter and other members should be removed.

Also, it was decided that for members in arrears, after two notices and 6 months without payment; the members name will be removed from the membership list and the PWG web site.

After reviewing the report it was noted that there needs to be a simpler presentation format to present to the membership as well as the detailed reports currently provided by the ISTO.

7 PWG Officers

After a call for nominees that resulted in one nominee per position:

The following are the PWG officers with terms ending in September 2005.

- PWG Chair – Harry Lewis
- Vice-Chair – Lee Farrell
- Secretary – Jerry Thrasher

Thanks to Bill Wagner the departing secretary for his service to the group.

8 PWG Process

The current process was briefly discussed, however the document was not formally reviewed at this meeting.

It was decided that there needs to be a file, located on the PWG web/ftp site that includes the formal PWG standard numbering assignments to use as a guide for what projects have what numbers.

Action Item: PWG secretary will develop a file/spreadsheet to accomplish this guide.

[afternoon SM issue 3:45PM] An item came up in the Semantic Model review about the need to provide for addendum and/or errata to “CS” or “STD” in something more formally approvable than a whitepaper or technical brief. This issue needs to be discussed in the context of the process document update.

9 Reports from Constituent Working Groups

9.1 Web Base Monitoring and Management – WBMM

The WBMM group now has as draft specification for the operations and actions for WBMM (see web Site). There is still ongoing work for the schema including printer views, Alert, Report, and Resources.

There also needs to be work complete on the Requirements Document.

9.2 Character Repertoire-CR

The Character Repertoire specification and best practices documents have successfully completed last call. They have been sent for formal vote. There is no interoperability event currently planned. These documents are located at the following urls:

<ftp://ftp.pwg.org/pub/pwg/cr/wd/wd-crrs10-20031126.pdf>

<ftp://ftp.pwg.org/pub/pwg/cr/wd/wd-crbp10-20030915.pdf>

The formal vote will close on 12/19/2003

9.3 IPP FAX – IFX

The IPPFax requirements document is complete and currently in last call the document is located at the following url:

<ftp://ftp.pwg.org/pub/pwg/QUALDOCS/requirements/wd-ifxreq10-latest.pdf>

Last call ends January 6, 2004.

The PDF/IS Specification is currently in last call. The document is located at the following url:

<ftp://ftp.pwg.org/pub/pwg/QUALDOCS/wd-pdfis10-20030805.pdf>

Last call ends January 6, 2004.

The IPPFax protocol specification is currently being finalized and will likely be sent for last call in 2004.

9.4 XHTML-Print

Currently in the W3C process, slated for CR status in December 2003 with the CSS Print Profile reaching CS in March 2004.

9.5 Semantic Model - SM

Semantic model is currently in last call with few comments to date. After final review during the Provo F2F this specification will be sent for formal vote after the Provo meeting.

The schema is stable and will sent for final approval (with a discussion on what this means and how to do it)

There are a few extensions that have been requested by various companies that will be discussed at the Provo F2F with a discussion of how the Semantic Model is to be extended.

A formal call for IP was issued with NO response.

9.6 Print Services Interface -PSI

Updated specification was made available late last week with updates from the last F2F meeting. This draft will be reviewed during the Provo meeting with last call tentatively scheduled sometime after the Provo meeting.

The PSI Specification draft for review during the Provo meeting is located at the following url:

<ftp://ftp.pwg.org/pub/pwg/ps/wd/wd-psi10-20031126.pdf>

9.7 Universal Print Driver Format – UPDF

No update.

9.8 PWG -IPP Extensions

Document Object, JobX and Page Overrides specification passed the formal vote to become published Candidate Standards (CS)

The plenary adjourned at 11:55 AM. MST.