



The Printer Working Group

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PWG Policy

## PWG Workgroup Decisions Policy

Status: Approved

Abstract: This PWG Policy defines basic conventions used by PWG Workgroups to make decisions.

This document is available electronically at:

<https://ftp.pwg.org/pub/pwg/general/process/pwg-workgroup-decisions-policy.pdf>

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## 16 **1. Terminology**

### 17 **1.1 Conformance Terminology**

18 Capitalized terms, such as MUST, MUST NOT, RECOMMENDED, REQUIRED, SHOULD,  
19 SHOULD NOT, MAY, and OPTIONAL, have special meaning relating to conformance as  
20 defined in Key words for use in RFCs to Indicate Requirement Levels [BCP14].

### 21 **1.2 Acronyms and Organizations**

22 *IANA*: Internet Assigned Numbers Authority, <https://www.iana.org/>

23 *IETF*: Internet Engineering Task Force, <https://www.ietf.org/>

24 *PWG*: Printer Working Group, <https://www.pwg.org/>

## 25 **2. Workgroup Decisions**

### 26 **2.1 Workgroup Decision Process**

27 There is no Formal Approval process that applies to Workgroup decisions, and voting is not  
28 necessary to approve Workgroup decisions. When a Workgroup Chair decides to call for a  
29 vote, then a simple majority of those casting ballots (not including abstentions) is necessary.

### 30 **2.2 Workgroup Voting Eligibility**

31 The following voting rights policy applies to all voting done within a PWG Workgroup:

- 32 – A voter must be a representative of a PWG Member in good standing.
- 33 – Each PWG Member can only cast one vote.

## 34 **3. Overview of Changes**

### 35 **3.1 PWG Workgroup Decisions Policy 20230501**

36 The first release of this policy provides the "PWG Workgroup Decisions" section content  
37 from a later stable draft of PWG Process 4.0.

## 38 4. References

### 39 4.1 Normative References

40 [BCP14] S. Bradner, "Key words for use in RFCs to Indicate Requirement  
41 Levels", RFC 2119/BCP 14, March 1997,  
42 <https://datatracker.ietf.org/doc/html/bcp14>

43 [PWG-PROCESS] S. Kennedy, J. Leber, I. McDonald, "PWG Process v4.0 (DRAFT)",  
44 May 2023, [https://ftp.pwg.org/pub/pwg/general/wd/wd-pwg-process-4-  
45 20230501.pdf](https://ftp.pwg.org/pub/pwg/general/wd/wd-pwg-process-4-20230501.pdf)

## 46 5. Authors

47 Primary authors:

48 Jeremy Leber, Lexmark  
49 Smith Kennedy, HP Inc.  
50 Ira McDonald, High North Inc.

51 The authors would also like to thank the following individuals for their contributions to this  
52 specification:

53 Paul Tykodi, TCS  
54 Alan Sukert  
55 William Wagner, TIC