

PWG Steering Committee

2007-01-18 Conference Call Minutes

1. Attendees

Ron Bergman (Ricoh), Lee Farrell (Canon), Harry Lewis (IBM), Ira McDonald (High North), Bill Wagner (TIC), Peter Zehler (Xerox)

Minute taker: Lee Farrell

2. Agenda

1. Accept previous Minutes
2. Review of Action Items
3. Projector & Display Management -- official Working Group?
4. Registration fee non-refundable notice
5. Dell hosting December meeting?
6. Officer roundup for next term (September)
7. Duration for IPP PSX at Feb meeting
8. Membership status and delinquency reminders
9. Maui face-to-face clarification of fees and current sign-up status

3. Accept previous Minutes

Previous Minutes accepted.

4. Review of Action Items

Previous Action Items completed, except the following three items:

ACTION: Ira will work with Till from the FSG to look into getting a college or university in Montreal to provide meeting space for the FSG group and the PWG as well as an alternative to a hotel venue.

Discussion: There was discussion about the status and intent of the ad-hoc group that is looking at Projector and Display management, this is in response to the publishing of an IP policy that the group has drafted, and the fact that the projector specific members of this ad-hoc have still not joined the PWG.

Resolution: The SC will review the proposed charter that was drafted in September of 2006. The SC will work before the Feb. F2F to get these issues resolved and the working group either established within the PWG or let the group advance their work on their own. This will be a main SC agenda topic at the next SC call.

ACTION: Harry will initiate this SC topic with Rick Landau, leader of the Projector, Display Management ad-hoc to get this issue resolved one way or another.

PWG Steering Committee

2007-01-18 Conference Call Minutes

ACTION: Harry will send a dues payment reminder to the PWG announce reflector.

5. Projector & Display Management -- official Working Group?

Projector & Display Management members still haven't joined the PWG organization. Without being members, they will be unable to vote on their own specification.

Action: Harry Lewis will send a membership application to Projector & Display Management members and identify a needed deadline to become an official Working Group.

Action: Jerry Thrasher will update the Feb schedule page to indicate that the Projector & Display Management meeting is a BOF. And the word "OPTIONAL" should be removed from the RESORT ACTIVITY PASSPORT.

6. Registration fee non-refundable notice

Because of a recent request for a refund by an individual that missed the past face-to-face meeting, it was agreed that the meeting registration page should include an explicit statement that there is no refund for meeting registration fees.

7. Dell hosting December meeting?

Rick has said that it is a "very strong tentative, but not quite an ironclad commitment yet" for Dell to host in December.

8. Officer roundup for next term (September)

This September marks the end of term for the current officers. Unless there is evidence of some individual(s) that are interested in accepting the role of Chair, perhaps the organization needs to consider a graceful shutdown?

It was noted that there are more activities going on this year than there were at the last Officer election period.

Any potential candidates are encouraged to step forward and voice their interest.

It was suggested that the topic should be added to the February face-to-face meeting agenda, and include a general "call for interest" on possible candidates.

Action: The current PWG Officers will hold a separate call for discussing the PWG Officer future.

9. Duration for IPP PSX at Feb meeting

Craig Whittle has indicated that two hours will not be necessary for the IPP PSX meeting in February. It was suggested that Harry invite some members of BMLinkS to attend the Feb meeting.

PWG Steering Committee

2007-01-18 Conference Call Minutes

10. Membership status and delinquency reminders

Action: Harry will get a list from ISTO and send a note to the delinquent members.

11. Maui face-to-face clarification of fees and current sign-up status

Harry noted that the Resort Activity Passport fee is *not* optional.

12. Next Call

Thursday, February 1, 2007.