PWG Steering Committee:
2008-06-12 Conference Call

Attendees

Harry Lewis	InfoPrint Solutions	harryl@us.ibm.com
Ira MacDonald	High North Inc.	blueroofmusic@gmail.com
Jerry Thrasher	Lexmark International Inc.	thrasher@lexmark.com
Lee Farrell	Canon	Lee.Farrell@cda.canon.com
Pete Zehler	Xerox	peter.zehler@xeroxlabs.com
Ron Bergman	Ricoh	Ron.Bergman@ricoh-usa.com
Rick Landau	Dell	Richard_Landau@Dell.com

Agenda

1. Identify Minute Taker
2. Approval of previous minutes
3. Review of Action Items
4. June F2F meeting planning/slides
5. SNMP/CIM proxy BOF and proposal review/F2F prep
6 Other Agenda Items
7. Next SC Call TBD.

Previous minutes approved

Review of Open Action Items

Open Action Items:

ONGOING: The PWG Chair and working group chairs need to make sure that both the Wiki pages are current and accurate, some pages on the Wiki site also need to be created.
- Ongoing

ACTION: The PWG has several approved Candidate Standards related to IPP for which there are no IANA registered elements. Harry and Ira will draft an IANA considerations document for items that need to be registered with IANA for review by the SC.
- Leave open – both Harry and Ira are resource constrained.
- IPPv2 raises priority. PWG standard mandatory operations must be registered with IANA.
- IANA converting registries to XML. This may cause further effort (i.e. delay)

ACTION: Ira will send examples showing use of Printer MIB Interpreter Language TC and MIME types for use in 1284ID strings. (pending IANA expert list revision)

ACTION: Harry will forward the prtChannelType proposal to IANA. (pending IANA expert list revision)

ACTION: Jerry will contact the ISTO about ordering of disk drives after getting documented signoff from the other officers.
- Jerry timing his request with onboarding of a stable sysAdmin

ACTION: PWG Secretary to announce and publish the final Imaging State and Counter MIB v2 Candidate Standard.

- completed but needs to be corrected. Use candidates directory

ACTION: Jerry to re-ping IANA Apps director regarding experts list
- open - done but no response. Contact Michelle Cotton at IANA directly possibly while in Dublin in July

ACTION: Bill – Draft initial slides to guide WS-MAN BOF at June Plenary
 - *completed*

ACTION: Jerry/Harry, Update Membership Forms. LOA Form Fax number etc.
 - *Partially completed. Follow-up with Laura ISTO*

Jerry/Harry/Lee – Residual IP action items as follows

> ACTION: Harry will look for current agreement document (Participation Agreement?) with ISTO

> ACTION: Jerry will create a new LOA form by modifying the current IEEE LOA to fit PWG

> ACTION: Lee will need to modify the current PWG Process document to eliminate IP Policy section and reference a separate document

> ACTION: Harry will draft a proposal for new membership levels (new membership levels need to be defined in an update of the Process document)

> ACTION: Jerry will draft a "Note Well" statement for reading at the beginning of all meetings (geared for non-member participants)

Bill – Draft initial slides to guide WS-MAN BOF at June Plenary
 - Completed

June 25-27 F2f Planning & Slides

Encourage all w/g Chairs to develop slides for Plenary
Also brief IP update needed

SNMP/CIM proxy BOF and proposal review/F2F prep

PWG Plenary should introduce the topic and WIMS w/g session should contain the BOF. Bill's slides were discussed and the SC is very happy that all pertinent issues are covered and these slides will be used for announcing and introducing the BOF topic.

Other

Microsoft LOA related to their contribution toward the PWG scan service has an inappropriate title for the associated PWG Standard. We need to assigned numbers and document titles to be used to correct the Microsoft LOA.

We are updating our LOA form. Should we go back and ask HP, Ricoh and others to update their LOAs?

Reminder that IP changes must be completed by August

Pete requested official vote for MFD Reqs document. Reminder 22 cal day that spans f2f is ideal. Harry to initiate asap.

We need to investigate a new SC call time slot.

PWG media page suggestion. Rather than incur dead links, can we print to PDF and store our own references? Do we need to procure copyright for cases like this?

Reminder to register for f2f by Monday at the latest.

TI, Boeing and Lucid Systems all considering joining PWG.

New Action Items

Harry – Initiate formal approval for MFD Requirements Doc.

Jerry – Contact Microsoft to request a clarification on the use restrictions of the WS-Scan contribution to the PWG. Encourage Microsoft to remove any boilerplate restrictions in the specification they forward to the PWG

Duration: 1:00 – 2:05 PM ET

Next SC Call: JULY 10 2008 @ 2 PM EDT (Tentative).

Submitted by Harry Lewis – PWG Secretary