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PWG Steering Committee:
2007-06-14 conference call minutes

Attendance:

Harry Lewis, Jerry Thrasher, Lee Farrell, Rick Landau, Ron Bergman

Minute Taker:
Jerry Thrasher
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Agenda
1. Approval of previous minutes
2. Review of Action Items
3. Use of PWG logo in PDM literature
4. September (Montreal)schedule
5. Wiki and web-site update progress
6. Timing of the SC call.
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1.  Approval of minutes: Approved
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2. Review of Action Items.

Ongoing Action Items:

Ira to work with Till and the Linux Foundation SC on logistics
for the Sept. Co-Located F2F meeting with the Linux Foundation
Open Printing Group's Printing Summitt.

Jerry will investigate within Lexmark the possibility of hosting a wiki site
on the PWG site server. (pending)

Harry will investigate what the official process
is for registering these items with IANA and make sure the PWG web
site is updated to reflect the correct process.

WG Chairs will identify content to be removed from the PWG web page,
updates to the Working Group Specific pages, and content to be added
to the new wiki site.

Previous Call Action Items

Bill Wagner/ IRA will update the WIMS charter to
include the current work items.

Harry and Jerry will discuss with the ISTO about
setting up a meeting in Austin with a hotel and three days of meeting
space. This is for meeting space on MTW of December 10-12, to
coincide with the PWG meeting on Dec. 13-14 at Dell.

(other AI's completed)
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3. Use of PWG logo in PDM literature

Discussion: There was no objection to the use of the PWG logo. The
ISTO has still to respond with their approval as well however there
doesn't appear to be a problem with using the ISTO name as part of
the PWG logo.
The concern about the other graphics has been resolved by
removing the potentially offending graphic.

New Action Item:
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4.  September (Montreal)schedule

Discussion: The university seems to be having a problem hosting
the meeting the week of Sept. 10.  The SC reviewed the potential
dates that were offered by the Montreal host.  The SC decided that
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the only workable dates are the week of Sept. 24 2007.

4a.
The SC also discussed re-alinging the December 2007 meeting dates to have
the PWG meet on Dec. 10-11 instead of 13-14. It was decided to
pursue officially moving the dates.

New Action Item: Harry will inform Ira that the September meeting
dates can be moved to the week of Sept. 14, and contact Don to
get the PWG meeting dates moved to the first of the week and the
P2600 moved to the middle of the week.
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5. Wiki and web-site update progress

Discussion: Neither the web site nor the Wiki page are being
updated regularly as they should. There is significant missing
information on some of the PWG's most active projects.

New Action Item: Harry will take an action item to make sure
the chairs of the active groups get the web sites and Wiki pages
updated.
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6. Timing of the SC call.

Discussion: The SC call time was originally scheduled to be held
just after another PWG call, however the WIMS/CIM call has moved
to be earlier in the day. The group discussed this and decided that
there were conflicts created by trying to move this earlier in the
day.

New Action Item:
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7. Other agenda items

Next Call. June 28, 2007

Meeting Adjourned: