PWG Steering Committee:
2007-08-30 conference call minutes

Attendance:

Harry Lewis, Jerry Thrasher, Lee Farrell, Bill Wagner, Pete Zehler
Ira McDonald, Ron Bergman, Rick Landau

Minute Taker:
Jerry Thrasher

Agenda
1. Approval of previous minutes
2. Review of Action Items
3. September meeting agenda, registration, and slides
4. Officer nominations (Secretary)?
5. Setting up web page on the ISTO site so companies can update their own contact info.
6. Private MIB registry/repository (voluntary)
7. Other agenda items
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1. Approval of previous minutes: Postponed(previous minutes not posted yet)
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2. Review of Action Items.

Previous Call Action Items:

ACTION: Harry to send Jerry InfoPrint logo for website.

ACTION: Need to follow-up regarding Brother membership and dues.
Note: The invoice is still open.

ONGOING: The PWG Chair and working group chairs need to make sure that both
the Wiki pages are current and accurate, some pages on the Wiki site also
need to be created.

ACTION OPEN: PWG w/g Chairs begin drafting Joint Plenary presentations (Chairs to
use PWG patent slides for their presentation template)

ONGOING: The PWG has certain responsibilities relative to various internal and external
registries. For example, the PWG Secretary currently maintains a list of PWG registered OIDs.
Also, the PWG has several approved Candidate Standards related to IPP for which there are no IANA
registered elements. We need to improve our process documentation for how and when to interact
with IANA and procedures for maintaining our own PWG registries. (unassigned)

ACTION: Semantic Model Wiki page and PWG SM Web page needs updating (Pete)

ACTION: Bill and Ira to develop plenary-level slides about what is contained
in the WBEM Generic Operations document and how it might effect, or need to effect
PWG efforts.

ACTION: SC needs to find a candidate for PWG Secretary.

ACTION (completed but still open): Jerry will contact the OS vendor's representative about the
number of implementations of the PortMon MIB that have been certified (without specific vendor
details)

(other AI's completed)
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3. September meeting agenda, registration, and slides

Discussion: The joint plenary meeting slides are in the process of
being developed, and still need to be completed and posted.

New Action Item: Harry will send a note to the SC with a deadline
of September 12 to have presentation slides completed so that they
can be integrated into the plenary presentation and posted.
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4. Officer nominations (Secretary)?

Discussion: So far there has been no nominations for a PWG Secretary.
The SC discussed the possiblility of breaking up the responsibilities
of the job into a Recording Secretary that takes care of minutes etc.
and a Document Secretary to handle the PWG Standards release and
documentation control.

New Action Item:
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5. Setting up web page on the ISTO site so companies can update their own contact info.

Discussion: The ISTO is in the process of rolling out a mechanism to
allow PWG members to update Primary and Alternate contact information.
The initial bugs are still being worked out.

New Action Item:
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6. Private MIB registry/repository (voluntary)

Discussion: The SC briefly discussed the possibility of the PWG providing
a repository for PWG members to voluntarily post the contents
of thier Private MIBs for thier products if they choose. The
structure and mechanisms for creating this repository will be discussed
in future SC calls and possibly on the public PWG mailing lists.

New Action Item:
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7. Other agenda items.

Harry mentioned the very real need to update
the Intellectual Property portion of the PWG Process Document.
This IP Statement is more than a decade old and is out of date in
relation to other standards organizations. This is becoming a problem
for some members legal organizations. This will be discussed
in future SC calls and will be one of the work items that must
be addressed by the PWG at large during the next year.

Next Call. Sept. 13. 2007 (11:00 AM EDT timeslot)

Meeting Adjourned: