

IDS WG Meeting Minutes August 11, 2022

This IDS WG Meeting was started at approximately 3:00 pm ET on August 11, 2022.

Attendees

Graydon Dodson	Lexmark
Alan Sukert	
Mike Trent	Xerox
Steve Young	Canon

Agenda Items

1. The topics to be covered during this meeting were:
 - Review of the HCD iTC Meetings since our last IDS WG Meeting on 7/28/22
 - Preparation for the IDS Session on August 18th at the August PWG Face to Face Meetings
 - Round Table
2. Meeting began by stating the PWG Anti-Trust Policy which can be found at https://www.pwg.org/chair/membership_docs/pwg-antitrust-policy.pdf and the PWG Intellectual Property Policy which can be found at https://www.pwg.org/chair/membership_docs/pwg-ip-policy.pdf.
3. Al provided a quick summary of what was covered at the HCD iTC Meetings since the last IDS Workgroup meeting on 7/28/22:
 - The important news was that the Final Drafts of V1.0 for both the HCD cPP and HCD SD were submitted for public review on August 1st, with comments due to the HCD iTC by Sep 15th.
 - Al went through the latest “official” HCD iTC schedule. It had the following milestones:
 - Submit Final Draft: 7/18/22 (was 6/15/22)
 - Review Final Public Draft: 7/19/ – 8/22 (28d)
 - Review comments and update documents: 8/23/22 – 9/6/22 (10d)
 - Publish Version 1.0: 9/7/22 (was 8/2/22)

The actual submittal date of 8/1/22 and the dates of 8/1/22 – 9/15/22 for review of the Final Drafts puts the HCD cPP and HCD SD around 3 weeks behind this “official” schedule. Assuming no further delays that would put the publishing of Version 1.0 somewhere around the end of Sep 28th.

Graydon remarked that the “official” schedule had not been posted on the HCD iTC OnlyOffice site. Al indicated he would send post it on the site after the meeting.

 - Al noted that at this past Monday’s (8/8) HCD iTC Meeting the iTC reviewed the first set of comments against the Final Drafts of the HCD cPP and HCD SD.
 - Al then talked about the HCD iTC Interpretation Team. Al went quickly through the draft Hardcopy Device iTC Interpretation Team (HIT) – Process Description that he had prepared and made the following general comments about Process Description:
 - Process Description Al generated was essentially copied from the Network Device Interpretation Team (NIT) Process Description. The document is 15 pages long. The HCD iTC Terms of Reference, which is the process description for the full HCD iTC, is only 9 pages.
 - The Interpretation Team Process Description goes into great detail into items such as:
 - Assigning priorities for Requests for Interpretations (RFIs) using a quantitative points scheme

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- Membership details such as how to become an IT member, participation rules, how to voluntarily leave the IT and multiple paragraphs on rules governing how IT members can be involuntarily be asked to leave the IT.
- AI feels there is way too much detail in the Process Description as it currently stands, and most of the existing iTCs have IT process descriptions that are similar to the NIT one.

Given that there is only 77 weeks between now and the end of September, the HCD iTC has to start creating a sub team to start working seriously on the HIT process description, because there are lots of questions that have to be answered. For example:

- The NIT Process Description says that the NIT should have between 8-15 members. Is that the right number for the HIT?
- What can we cut out or at least simplify from the NIT Process Description?
- Do we need a Prioritization process as elaborate as the one in the NIT Process Description?
- There is a section on “Focus of HIT Work”. Is it really necessary?

There are many more questions like this that need to be addressed in the next 7 weeks. This will be a major task of the HCD iTC between now and the publishing the Version 1.0 of the HCD cPP/SD because the HIT has to in place, manned and ready to function when the HCD cPP and HCD SD are published.

4. AI then showed the planned agenda for the 8/18/22 IDS Session at the August PWG Face to Face Meeting next week. The planned agenda is:

10:00 – 10:05	Introductions, Agenda review
10:05 – 11:00	Discuss results of latest HCD iTC Meetings and HCD cPP/SD v1.0 status
11:00 – 11:25	Cybersecurity Executive Order Status Update
11:25 – 11:30	HCD Security Guidelines v1.0 Status
11:30 – 11:55	TCG/IETF Liaison Reports
11:55 – 12:00	Wrap Up / Next Steps

AI will spend roughly an hour talking about the latest status on the HCD cPP and HCD SD status and show the major updates included in the Final Drafts of both documents. The Cybersecurity Executive Order Status Update is the special topic AI gave at the 7/14/22 IDS WG Meeting and should take about 25 minutes. Ira will do a quick update on the HCD Security Guidelines and finish the session giving his standard Liaison Report on what the latest status is on standards efforts involving the TCG and IETF.

5. There was no Round Table for today's meeting
6. **Actions:** None

Next Steps

- The next IDS Face to Face Session as part of the August PWG Face to Face Meetings is set for August 18th from 10-12 ET.
- The next IDS WG Meeting will be September 8, 2022 at 3:00P ET / 12:00N PT. Main topics will be review of the HCD iTC Meetings since this meeting and possibly a special topic.