Meeting Minutes
PWG MFD Working Group Teleconference
March 6, 2008

Attendees:

Nancy Chen	Oki Data
Lee Farrell	Canon
Mike Fenelon	Microsoft
Grant Gilmour	366 Software
Ira McDonald	High North Inc.
Glen Petrie	Epson
Bill Wagner	TIC
David Whitehead	Lexmark
Peter Zehler	Xerox

1. Comments from previous meetings have been reflected in the updated requirements Last-Call draft and model semantics working draft. Bill Wagner's comments before this meeting will be accepted and reflected in the next updated model semantics working draft.

2. Review of the Scan Service Model Semantics and Interface working draft: (ftp://ftp.pwg.org/pub/pwg/mfd/wd/wd-mfdscanmodel10-20080225.pdf)

Here are the accepted comments and resolutions:
- Scan Job Ticket is a Scan Job Template bound to a Scan Job or a Scanner that contains descriptive, processing and status information of the bound Scan Job and Scanner.
- A Default Scan Ticket is a ticket that resides in the device (scanner), i.e. bound to a scanner. It contains processing instructions that can be set for a Scan Job. All Default Scan Template will be changed to Default Scan Ticket.
- The definition of Scan Document Ticket will be added to Terminology section.
- Scan Client is defined as only interacts with Scan Service. It may or may not be co-located with a Scan Template Repository Client depending on MFD client-side application implementation. The term "Scan Template Repository Client" will be added in the Terminology definition section. A Last-Call comment to the Use Cases and Requirements specification: the spec shall be updated to separate the role of Scan Client from Scan Template Repository Client.
- Line 495: Delete "Since Web Services protocol stack is the current state-of-art Internet network application protocol." And leave the rest as the sentence.
- Line 520 the Scan Job Ticket Lifecycle diagram: Make "*" in the diagram clear and readable.
- Line 544 "administratively modified control" → "administratively modified to control".
- General comment: Initial capped terms sometimes with white space between the words, sometimes not, will be made consistent.
- Line 584-585, "unspecified by scan job" → "unspecified in scan job".
- Line 605, "Hardo Copy" → "Hardcopy". "Hard Copy" will be globally changed to "Hardcopy".
- "Image" will be defined as a Terminology.
- Line 651 "At a minimum, the Scan Service supports type (a)" → "At a minimum, the Scan Service must support type (a)".
- Line 651-654, the first and second sentences are disconnected. Pete will update in the next draft.

- One suggestion to Section 6.2 for the labeling the four types of documents and files from a Scan Service: SDOC-SFILE, SDOC-MFILE, MDOC-SFILE, MDOC-MFILE.
- Global comments: don't use "passive voice".
- Section 6.5,
  o "Origin" of the coordinate system should be described early in the section.
  o Figure 5, the horizontal "Y Offset" → "X Offset"

3. Next Steps:
- The Last Call for comments for the Use Cases and Requirements specification ends on March 20th. Nancy will collect all Last-Call comments by March 20th and post the update the Use Cases and Requirements specification afterwards.
- Pete will post the updated Model Semantics and Interfaces next week for the next teleconference.
- Pete will update the XML schema to include an attribute to control the action to be taken when the image box does not fit within the boundary of a media box.
- Pete / Nancy make a presentation slide ready for the status of the Last-Call comments of the Use Cases and Requirements specification. The concluded Last-Call document will be named "lcrc" in place of "wd".

4. Next teleconference: March 20, 2008, 3pm EST.