PWG MFD Working Group Teleconference Meeting Minutes
July 22, 2010

Attendees:

Nancy Chen,	Oki Data
Jerry Thrasher,	Lexmark
Bill Wagner,	TIC
Peter Zehler	Xerox

1. **Identify Minute Taker –** Nancy Chen

2. **PWG process**
   Attendees were informed that the meeting is held in accord with the PWG Intellectual Property Policy. There was no objection.

3. **Approval of minutes**
   The last PWG face-to-face meeting minutes: ftp://ftp.pwg.org/pub/pwg/mfd/minutes/pwg-ftf-mfd-minutes-20100715.pdf was accepted without change.

4. **Agenda**
   1. Identify Minute Taker
   2. Approval of minutes from last meeting
   ftp://ftp.pwg.org/pub/pwg/mfd/minutes/pwg-ftf-mfd-minutes-20100715.pdf
   3. Agenda bashing
   4. Plan agenda for upcoming Face to Face meeting
   5. Discuss MFD Requirements document Last Call Comments (including Internationalization and Security)
   ftp://ftp.pwg.org/pub/pwg/mfd/wd/lcrc-mfdreq10-20100722.pdf
   6. Discuss Copy Service Last Call Comments
   ftp://ftp.pwg.org/pub/pwg/mfd/wd/lcrc-mfdreq10-20100720.pdf
   7. Next steps

5. **Discuss Agenda for Upcoming Face-to-Face Meeting**
   - We agreed to the MFD day will be divided into three 2-hour sessions:
   Session 1: Requirement document Last Call comment review and Overall spec review and discussion
   Session 2: Walk through FaxIn lifecycle of jobs for FaxIn Service in details. Review and discuss working group Last Call comments for Copy Service and FaxOut Service specification.
   Session 3: Review and discuss changes to MFD model from new requirements from Cloud Printing – geo-location and UUID. Review System Model and Service Schema, added changes to System from IDS working group's HCD Health Attributes requirements.

6. **Discuss MFD Requirements Document last Call Comments**

- Bill reviewed comments and ported that all comments are incorporated into the new revised version:ftp://ftp.pwg.org/pub/pwg/mfd/wd/lcrc-mfdreq10-20100722.pdf , except that <service> applied only where Service was part of a term such as "Service Job Ticket" that becomes <service> Job Ticket. "The Service scans the first sheet." Stays unchanged.
- Bill will fix the placement of "Job Originator" in the right ordering in the terminology list.
- We agreed to all updates made.
- Bill will ready the Requirement document for PWG final vote.

7. Discuss Copy Service Last Call Comments
- Terminology – Pete will refer all terms used to the Overall document and add notes to describe how the terms are mapped to their corresponding XML Schema elements.
- Section 6 –
  - o Agreed to change "The PWG Semantic Model" to "MFD System"
  - o Pete will reference the Overall document for the rationale for the statement: "Each job has exactly zero document.",
- Section 7.3.3 –
  Line 488-489 - Elements of CopyJobProcessing that are outside the yellow box are said taken from PrintJobProcessing and are described in the MFD Overall document, but such descriptions do not exist in the Overall document yet.
  - o The Overall document has description for the Elements of Imaging Service Job Processing, but not the common elements for MFD service Job Processing.
  - o AI: Bill to add in Overall document the description of these common Job Processing elements for MFD services.
- Section 10.2.1
  - o The conformance statement will be clarified to state that "Conforming implementations MUST implement all of the model objects and their containing mandatory elements as defined in this specification in the indicated sections:" The two Copy Service model objects MUST be implemented are Copy Service and Copy Job.
  - o Section number for Copy Job will be fixed as Section 7.
- Security Consideration Section
  - o Pete rejected the comments and no consensus was reached for the final resolution for both subsections.
  - o A possible resolution considered at the meeting is to simply reference the Overall document about the protection document data, and consider the roles of administrator, user, and document owner for security aspects of operations in general. For Copy Service specifics, simply mentions that Copy Service model does not expose digital document data for access, but the internal digital document data may exist and should be protected.
  - o This issue will be further discussed in the upcoming face-to-face meeting when there are more participants present.

8. Next Steps

92   • Next meeting is the Face-to-Face meeting on August 3, 2010 in Bagsværd, Denmark
93   (hosted by MPI Tech). It begins at 12:30PM CEDT and is scheduled to end by 6:30PM
94   CEDT. That's 6:30AM-12:30PM EDT, and 3:30AM-9:30AM PDT.